

Instructions: Complete this form to order checks or envelopes from PLGIT. Submit this form through Connect, or fax or mail this form to the fax number or address at the bottom of the page. If you do not have a Check Verifier on file with PLGIT, please complete the PLGIT Permissions form. In accordance with PLGIT Information Statement, all accounts that have check writing services must have a Check Verifier associated with the account.

ACCOUNT INFORMATION: (Please fill this section out completely.)

Please attach a voided check or a copy of the Harland Clarke reorder form with this document.

Investor Name: _____ TIN: _____
(Name that appears on Trust records) (Taxpayer Identification Number)

PLGIT Account: _____ Charge Fees To: _____
(PLGIT Account name/number that the checks will clear out of) (PLGIT Account name/number that the fee will clear out of)

CHECK DETAIL: (Please complete the check detail options below.)

- Pick a style & Quantity:

Classic 50 (Blue Only*).....	Quantity:	50	100	200	
3-Page Business (Manual).....	Quantity:	300	600	Other	_____ (Increments of 300)
3-Page Laser.....	Quantity:	250	500	Other	_____ (Increments of 1,000)
Laser Checks	Quantity:	250	500	Other	_____ (Increments of 1,000)

Select the Laser Check placement: Top Middle Bottom
 Select the Laser Check style code: _____ (Visit plgit.com/form-documents for style and format examples.)
- Pick a color: Blue* Green Burgundy Tan
- How many signature lines are printed on each check? 0 1 2 3 (Three signature lines is not an option for Classic 50 style.)
- What is the starting check number? _____ (If not provided, 1001 will be the starting check number.)
- Collation Order: Face Up Low # on Top (Standard) Face Up Low # on Bottom Face Down Low # on Top Face Down Low # on Bottom

CHECK PERSONALIZATION: (This information will appear EXACTLY as listed below on the top left-hand corner of each check. Custom logos are not permitted.)

Investor's Name: _____
 PLGIT Account Title: _____
 Address One: _____
 Address Two: _____
 Additional Information: _____

ENVELOPES: (Available for Laser Checks style A, B, and C only. Additional charges paid by Investor.)

Pick a style: Self-Sealing Quantity: 500 1,000 Other: _____ (Increments of 1,000)
 Regular Gum Seal Quantity: 500 1,000 Other: _____ (Increments of 1,000)

SHIPPING INFORMATION: (Most orders will be processed and shipped in 7 - 10 business days. Additional charges paid by Investor.)

Shipping Method:

A SIGNATURE MAY BE REQUIRED FOR DELIVERY

Mailing Address: (No P.O. Box)

Standard Fed-Ex Ground delivery Attention To: _____
 Rush Shipment Physical Address: _____
Fast Track - Order placed first in line (\$39.95 additional charge)
Overnight - Order shipped overnight once printed (Additional shipping and handling charges apply)

ADDITIONAL NOTES: (Please provide any special notes or changes to pre-existing orders in this section below.)

CERTIFICATION: (Please have a Contact, who is authorized per Trust records to initiate purchases and redemptions of shares, complete and sign below.)

By signing below, I acknowledge that:

- the Check Writing Authorization Form has been returned to PLGIT for this account;
- incomplete forms could result in processing and shipping delays;
- the Investor is responsible for any additional charges due to: (1) inaccurate selections that result in a reorder; (2) duplicate order forms submitted to PLGIT Client Services Group for the same PLGIT account; and
- the Investor will inspect the product and report inaccuracies to the PLGIT Client Services within 30 business days following the delivery date.

Authorized Signature _____ Date _____ Phone # _____
 Print or Type Name of Authorized Signatory _____ Title/Position _____ Email Address _____

Any document containing sensitive information received by email will not be accepted. Please send by uploading through Connect, fax, or mail.

SEND VIA CONNECT: Log in to Account Access <i>Existing Connect</i> Click <input checked="" type="checkbox"/> Secure Contact <i>Users Only</i> Select file to upload - Send message	FAX TO: PLGIT Client Services Group 1-800-252-9551	MAIL TO: PLGIT Client Services Group P.O. Box 11760 Harrisburg, PA 17108-1760
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TRUST USE ONLY

V2022.06p	INITIALS
Processed	
Confirmed	