



SEND VIA CONNECT:

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Questions? Call 1-800-572-1472

(CHECKS – ENVELOPES)

<u>Instructions</u>: Complete this form to order checks or envelopes from PLGIT. Submit this form through Connect, or fax or mail this form to the fax number or address at the bottom of the page. If you do not have a Check Verifier on file with PLGIT, please complete the PLGIT Permissions form. In accordance with PLGIT Information Statement, all accounts that have check writing services must have a Check Verifier associated with the account.

ACCOUNT INFORM Please attach a voide	ed check or a copy of the Harlar	nd Clarke reorder form with	i this document		
Investor Name:	a check of a copy of the flatial	ia diarre reoraer form with	· tillo document	TIN:	
mvestor rame.	(N	ame that appears on Trust records)			(Taxpayer Identification Number)
PLGIT Account:			Charge Fees T	Го:	
	(PLGIT Account name/number the	at the checks will clear out of)			nt name/number that the fee will clear out of)
CHECK DETAIL: (Ple	ase complete the check detail opti	ons below.)			
1. Pick a style	Classic 50 (Blue Only*)	Quantity:	50	100 200	
& Quantity:	3-Page Business (Manual)	Quantity:	300	600 Other	(Increments of 300)
	3-Page Laser	Quantity:	250	500 Other	(Increments of 1,000)
	Laser Checks	Quantity:	250	500 Other	(Increments of 1,000)
	Select the Laser Check p	lacement: Top	Middle E	Bottom	
	Select the Laser Check st	tyle code:(Visit	plgit.com/form-do	ocuments for style an	nd format examples.)
2. Pick a color:	Blue* Green Burg	undy Tan			
3. How many signat	ure lines are printed on each ch	neck? 0 1 2	. 3 (Three s	signature lines is not	an option for Classic 50 style.)
4. What is the starti	ng check number?	(If not provided, 100	1 will be the start	ing check number.)	
5. Collation Order:	Face Up Low # on Top (Standa	ard) Face Up Low # on B	ottom Face	Down Low # on Top	Face Down Low # on Bottom
CHECK PERSONALIZA	TION: (This information will app	ear EXACTLY as listed below or	n the top left-han	d corner of each che	ck. Custom logos are not permitted.)
	J. Nie				,
PLGIT Acco	Title.				
FEGIT ACCC	Julit Title.				
Δdd	Iress One:				
Add	lress Two:				
Add Additional Info	ress Two:				
Additional Info ENVELOPES: (Availa	ormation: ble for Laser Checks style A, B, and	C only. Additional charges pai	d by Investor.)	Other	(Increments of 1.000)
Add Additional Info	ormation: sble for Laser Checks style A, B, and Self-Sealing	C only. Additional charges pai Quantity: 500	d by Investor.)	Other:	(Increments of 1,000) (Increments of 1.000)
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MAIL TO:

PLGIT Client Services Group

Harrisburg, PA 17108-1760

P.O. Box 11760

V2022.06p

Processed

Confirmed

INITIALS

FAX TO:

PLGIT Client Services Group

1-800-252-9551